



Girl Scouts of Minnesota and Wisconsin Lakes and Pines

VOLUNTEER POSITION DESCRIPTION

Position Title: Senior/Ambassador Girl Scout - Board of Directors

Purpose of Position: The corporate Board of Directors in Girl Scouting, elected by delegates, is empowered by law, to act as a body to make major policy decisions and to govern the affairs of the council in the most effective and efficient manner possible.

Elected/Appointed By: Council Delegate Body

Term of Position: One Year

Accountable To: Chair of the Board and Council Delegate Body

Responsibilities:

1. Understand, accept and interpret the philosophy and purpose of Girl Scouting.
2. Function as one body in deliberating and making policy decisions.
3. Attend all board and necessary committee meetings; carry out assignments and prepare for active participation.
4. Maintain the confidentiality of board work until such time as it is released for general information. Support and interpret board actions as necessary.
5. Carry out the Board's responsibilities through strategic leadership and direction, stewardship of Girl Scouting and oversight of the corporation.
6. Determine the vision of Girl Scouting and ensure that appropriate resources exist to carry out strategic priorities.
7. Participation in some phase of organization's fund raising efforts. Ways to participate will include one or more of the following: identification of individual business and/or corporate prospects; coordination and/or attendance at key agency fund raising events; acknowledgment by letter or phone of fund raising successes.
8. Annual financial contribution at level individual considers appropriate.
9. Monitor and evaluate the organization's performance.
10. Participate in annual meetings as members of that body.
11. Ensure and maintain an understanding of demographic, cultural, social and economic trends and their implications for Girl Scouting.
12. Represent the diverse geographical population of Girl Scouts of Minnesota and Wisconsin Lakes and Pines.
13. Ensure that fiscal and human resources exist to carry out the work of the council.
14. Work in collaboration with the Board Chair and Board Development Chair to assess and evaluate Board performance.
15. Work with other volunteers and in a partnership with appropriate staff.
16. Support the work of the Board Development Committee by identifying talent for the Board.



Girl Scouts of Minnesota and Wisconsin Lakes and Pines

Accountabilities:

Stewardship of Girl Scouting

- Develop and maintain a culture of transparency. Build trust and involve a wider group of constituents in decision-influencing as appropriate.
- Ensure knowledge and understanding of national, regional and local demographic and social trends affecting Girl Scouting as it pertains to the Board's work.
- Promote the mission and Girl Scout brand.
- Serve as trustees of the Girl Scout values and principles.
- Establish policies necessary for the development and advancement of Girl Scouting in the council's jurisdiction.
- Select, appoint and evaluate the performance or release of the CEO.
- Gives input to the CEO on the performance of the CFO.
- Ensure that an appropriate compensation program exists.
- Register as a member of the Girl Scout Movement.
- Promote accessibility to Girl Scouting for all girls in the council's jurisdiction.
- Provide active leadership to promote diversity and ensure pluralism.

Oversight of the Corporation

- Fulfill and ensure compliance with Girl Scouts of the USA charter requirements
- Adopt and keep current policies and guidelines that govern the acquisition and allocation of resources to support organizational priorities:
 - Adopt budgets
 - Monitor investments
 - Approve banking arrangements
- Approve and support the plans for funding council's strategic priorities:
- Establish fund development policies compatible with the principles of Girl Scouting.
- Commit to making an appropriate personal, family and/or foundation gift in support of Girl Scouts. Make Girl Scouts a top funding priority.
- Facilitate the identification, cultivation, solicitation and stewardship of donors.
- Embrace a culture of philanthropy and promote philanthropic values.
- Ensure all governance documents are updated and maintained appropriately (bylaws, articles of incorporation, minutes and legal documents).

Strategic Leadership and Direction

- Articulate the mission and philosophy of Girl Scouting.
- Identify the capacity of the organization to fulfill the mission. Direct resources in full support of building girls of courage, confidence and character who make the world a better place.
- Provide strategic leadership to ensure the future of Girl Scouting.
- Work closely with the CEO to define strategic direction and to define organizational success.
- Conduct an annual organizational performance appraisal to monitor the achievement of strategic priorities.
- Ensure an effective democratic process that maintains channels of communication between registered members and the Board of Directors.
- Ensure that the council is positioned in the community to achieve the maximum benefit for all girls.